



# WORKING KITAP

(Permanent Stay Permit)

Available for foreigners who have worked as a Board of Directors (BOD) or Commissioner (BOC) for an Indonesian company on a Working KITAS for at least three years. You must apply for this KITAP from within Indonesia. It is valid for five years and can be extended for a lifetime. Additionally, if you plan to travel abroad and return to Indonesia, you will need a Multiple Re-entry Permit (MERP) after two years. The MERP is valid for two years and allows you to re-enter Indonesia.

Information	Description
<b>Length of Stay</b>	5 years
<b>Processing Time</b>	→ Regular takes up to 60 business days.
<b>With this visa you CAN</b>	<input checked="" type="checkbox"/> Live in Indonesia for five years, with the possibility of extension. <input checked="" type="checkbox"/> Travel in and out of Indonesia with multiple-entry permit/ MERP (valid for 2 years). <input checked="" type="checkbox"/> Work in Indonesia (requires a work permit for the specific job). <input checked="" type="checkbox"/> Engage in social, cultural, educational, and familial activities.
<b>With this visa you CAN NOT</b>	<input checked="" type="checkbox"/> Stay in Indonesia after your visa expires. <input checked="" type="checkbox"/> Engage in any work or job outside of that which is associated with your Kitap.
<b>General Requirements</b>	<p><b>From applicant:</b></p> <ul style="list-style-type: none"> <li>→ Bali Visas application form.</li> <li>→ Original passport valid for a minimum of 36 months.</li> <li>→ A minimum of 3 months KITAS validity is required upon submission to immigration.</li> <li>→ Recent passport-style color photo (digital format).</li> <li>→ Copy of University Degree Certificate or relevant qualification/ experience.</li> <li>→ Place of work in Indonesia (Region).</li> <li>→ Job title/ position.</li> <li>→ Limited Stay Permit card (KITAS) proving that the applicant has lived in Indonesia for the last 3 years.</li> <li>→ SKTT (Temporary Residential Registration).</li> </ul> <p><b>From company (PMA):</b></p> <ul style="list-style-type: none"> <li>→ Company deed of establishment and its amendments.</li> <li>→ Approval from the Ministry of Law and Human Rights (MoLHR) of company.</li> <li>→ Tax Registration Number</li> <li>→ (NPWP) of company.</li> <li>→ OSS documents (NIB, Ijin Lokasi, Ijin Usaha).</li> <li>→ Copy of shareholders passport or Indonesian ID card (KTP).</li> <li>→ Company letterhead and company stamp.</li> <li>→ Login TKA Online &amp; Visa</li> <li>→ Online (If company has been registered).</li> </ul>
<b>Price</b>	→ <b>IDR 50.000.000</b> (Included 12 months work permit & 2 years Multiple re-entry permit).

## Renewal:


Information	Description
<b>Length of Stay</b>	Lifetime (A report to Immigration is required every 5 years)
<b>Processing Time</b>	60 business days.
<b>Document Requirements</b>	<ul style="list-style-type: none"> <li>→ Bali Visas application form.</li> <li>→ Original passport valid for a minimum of 36 months.</li> <li>→ Domicile letter of home address.</li> <li>→ SKTT (Temporary Residential Registration).</li> </ul>
<b>Requirements</b>	<ul style="list-style-type: none"> <li>→ Applicant must be physically present in Indonesia to process Kitap renewal.</li> <li>→ Renewal needs to be processed within 1 - 3 months before your Kitap expires.</li> </ul>
<b>Price</b>	<b>IDR 55.000.000</b>

## Price above excluded:

Service	Regular	Expedited
Domicile letter of Indonesian home address - Prices not included Banjar Donation	<b>IDR 250.000</b>	-
Address change in same region	<b>IDR 500.000</b>	<b>IDR 850.000</b>
Address change to different region	<b>IDR 1.000.000</b>	<b>IDR 1.500.000</b>
SKTT (Temporary Residential Registration) - Prices not included Domicile letter	<b>IDR 1.000.000</b>	-
Kitas cancelation (EPO or ERP)	<b>IDR 1.000.000</b>	<b>IDR 1.500.000</b>
NPWP (Personal tax number)	<b>IDR 1.000.000</b>	-
IMTA work permit extension	<b>IDR 7.000.000</b>	-

Service	Regular	Expedited
IMTA per months	USD 100	-
Multiple re-entry permit for 1 year	IDR 2.800.000	-
Multiple re-entry permit for 2 years	IDR 4.000.000	-
Multiple re-entry permit for 5 years	IDR 7.000.000	-

**Please note:**

- Payment can be made conveniently through .
- The prices stated in this document are current and valid as of the specified date.
- Processing of your application will commence only after the funds have successfully cleared into our account.
- Included free 6 months Virtual office.



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